



Southwestern Michigan College Board Policy – Staff Personnel – Standards and Conditions of Employment – General – Holidays

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06/12/2024	06/12/2024	06/12/2024

DIVISION II – STAFF PERSONNEL

II.5 STANDARDS AND CONDITIONS OF EMPLOYMENT - GENERAL

II.5.3 Holidays

A. The following shall be the established holidays of the College:

- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Day before Thanksgiving Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Winter Break

B. Winter break is defined as December 24 through January 1.

C. When a holiday falls on a Saturday or Sunday, the following Monday or preceding Friday shall be observed as a holiday at the discretion of the College President.

D. The College President may grant up to two additional holidays per year at their discretion.