



Southwestern Michigan College Board Policy – Employee Recognition Program

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02/24/2020	02/24/2020	02/24/2020

DIVISION I – GENERAL

I.13 EMPLOYEE RECOGNITION PROGRAM

Southwestern Michigan College values the hard work and commitment its employees have to providing Knowledge for All. The College is committed to recognizing the role that all employees play in its success through employee recognition programs.

Recognition programs, typically administered by the Department of Human Resources, may be informal or formal, providing personal acknowledgment in a manner commensurate with the achievement.

The Board of Trustees will recognize College employees for their years of service to the College. Employees will be recognized at five-year intervals beginning with five years of service. Those eligible to take part in this recognition program are full-time administrators, professional, faculty, and classified employees. Part-time classified employees are eligible if their employment is year-round.