



# Southwestern Michigan College Board Policy – Business Services – Safeguarding Assets

Last Reviewed	Last Updated	Effective Date
11/16/2020	11/16/2020	11/17/2020

## **DIVISION III – BUSINESS SERVICES**

### **III.6 SAFEGUARDING ASSETS**

The College President, or his designees, shall be responsible for safeguarding the College's physical assets including, but not limited to, vehicles, equipment, buildings, etc. The College shall develop procedures to implement this policy.

Annually the administration shall provide the Board with a lost and stolen property report.