



Southwestern Michigan College Board of Trustees Meeting Minutes

Wednesday, November 8, 2023

Room 134, Niles Campus

General Business

Members of the Southwestern Michigan College Board of Trustees met on November 8, 2023 for a regularly scheduled meeting.

The meeting was convened at 8:00 a.m. by Board Chairman Tom Jerdon.

Members Present: Tom Jerdon, Todd Obren, Becky Moore, Beth Cripe, Dr. Elaine Foster, Skip Dyes

Members Absent: Tracy Hertsel

The Pledge of Allegiance was recited.

Minutes of the October 11, 2023 regular convened meeting required no changes and were placed on file.

Becky Moore moved, seconded by Dr. Elaine Foster, to approve the agenda. Motion passed unanimously.

Three individuals were recognized for their service at the College:

Ms. Bethani Eichel was recognized for her years of service and Trustee Beth Cripe presented her with a 5-year pin.

Mr. Tyler Young was recognized for his years of service and Trustee Becky Moore presented him with a 5-year pin.

Mr. Brent Brewer was recognized for his years of service and Trustee Dr. Elaine Foster presented him with a 15-year pin.

Public Input

No individuals requested public input.

Other

The Treasurer's Report for the month ending October 31, 2023 was received and placed on file.

Michelle Kite, Controller, presented the Quarterly Financial Report for the quarter ending September 30, 2023. The presentation included a review of the balance sheet, revenue and expense quarterly comparisons.

Vice President Susan Coulston discussed the SMC's membership into the West Michigan Health Insurance Pool.

Dr. Odenwald gave his President's Report which included a positive response from the Higher Learning

Commission regarding the Report on Assessment. Dr. Odenwald reported on highlights and recent events in both arts and athletics.

Discussion Items

Trustees reviewed the tentative meeting dates for the calendar year 2024.

Trustees reviewed the list of gifts given to the Foundation, with five individual donations for a grand total of \$2,650.

Action Items

Vicki VanDenBerg, CPA, Partner, Plante & Moran, PLLC presented the results of the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2023. Both the College and Foundation were given a "clean, unmodified opinion" signifying the best assurance rating. Ms. VanDenBerg thanked Vice President Susan Coulston, Controller Michelle Kite and staff for their cooperation and assistance with the audit process.

Beth Cripe moved, seconded by Becky Moore, that the Board of Trustees receive the College Audit Report of the Annual Financial Statements for the Year Ended June 30, 2023. Motion passed unanimously.

Dr. Elaine Foster moved, seconded by Todd Obren, to adopt the Fiscal Year 2025 Five Year Capital Outlay Master Plan shown in attachment 5B. Motion passed unanimously.

Becky Moore moved, seconded by Beth Cripe, to adopt the Fiscal Year 2025 Major Capital Outlay Project Request shown in attachment 5C. Motion passed unanimously.

Todd Obren moved, seconded by Dr. Elaine Foster, to authorize SMC's membership into the West Michigan Health Insurance Pool shown in attachment 5D. Motion passed unanimously.

Becky Moore moved, seconded by Skip Dyes, to approve the President's contract as stipulated. Motion passed unanimously.

Becky Moore moved, seconded by Todd Obren, to accept with gratitude the gifts shown in attachment 5E, with two individual donations to the College in the amount of \$1,650. Motion passed unanimously.

Review of Follow-up Requests

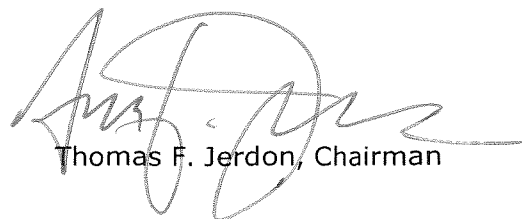
No follow-up requests were made of the administration.

Adjournment

Todd Obren moved to adjourn at 9:00 a.m. Becky Moore seconded. Passed unanimously.



Beth Cripe, Secretary



Thomas F. Jerdon, Chairman